

Country Gardens Charter School

6313 W. Southern Ave.
Laveen, AZ 85339

2014 -2015

Phone: (602) 237-3741
Fax: (602) 237-3892

Enrollment Application

Application Date: _____ Grade: _____ SAIS ID# _____

New ___ Returning ___ Has your child been retained: **Yes** ___ **No** ___ If so, what grade _____

Name of Student: _____ Female _____ Male _____

Date of Birth: ___/___/___ Age (as of today's date): _____

Country of Birth: _____ **Ethnicity.** Please only choose **ONE** of the following;

State of Birth: _____ Is this student Hispanic/Latino?

Home Language: _____ ___ No, not Hispanic/Latino

Has this child ever attended CGCS before? : Yes ___ No ___ ___ Yes, Hispanic/Latino

Race. Please choose one or more:

Black or African American ___ Hispanic/Latino ___ White ___ Asian ___

American Indian or Alaskan Native ___ Hawaiian Native or other Pacific Islander ___

Mailing Address		Apt #		
City	State	Zip Code	Home Phone	Parent/Guardian Email
_____	_____	_____	_____	_____
Mother/Madre	Address/Domicillio		_____	Cell Phone/Telefono
_____	_____		_____	_____
Father/Padre	Address/Domicillio		_____	Cell Phone/Telefono
_____	_____		_____	_____
Legal Guardian	Address/Domicillio		_____	Cell Phone/Telefono
_____	_____		_____	_____
Emergency Contact Name	Relationship		_____	Cell Phone/Telefono
_____	_____		_____	_____

Siblings Planning on Attending: _____

Student lives with: Both Parents ___ Mother ___ Father ___ Guardian ___

Last School Attended	City	State	Grade Completed
_____	_____	_____	_____

Has your child ever been Expelled or Long Term Suspended? Yes ___ No ___ If yes, when _____ What district? _____

Does your child have a current Individual Education Program? Yes ___ No ___ Does your child have a current 504 Plan? Yes ___ No ___

Court/Restraining Orders? Yes ___ No ___ If yes, please provide copy of order. Will your child need bus service? Yes ___ No ___

I affirm that the above information is true and correct to the best of my knowledge.

Parent/Guardian Signature	Relationship
_____	_____

School Use Only

Entry Date: _____	Entry Code: _____
Withdrawal Date: _____	Withdrawal Code: _____
Re-Entry Date: _____	Re-Entry Code: _____
Withdrawal Date: _____	Withdrawal Code: _____

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Special Education Questionnaire

In order to provide continuity in the education environment, it is important that Country Gardens Charter School be informed of any education services received by your child.

***Note:** Even if your child is not involved in any special education program, please fill out their information and check the appropriate box.

Does the student require or ever been identified for and placed in a Special Education Program?

- Yes
- No

Please check all that apply:

- Learning Disabilities/SLD
- Emotional Disabilities/ED
- Speech Therapy
- Gifted
- OT
- Vision Impaired
- Hearing Impaired
- Autism
- Traumatic Brain Injury
- Speech
- Reading Resource (Not Title 1 or Reading Assistance)
- Math Resource (Not Title 1 or Math Assistance)
- Other _____

If any apply, does the child have a current IEP? Yes ___ No ___ (If yes, please bring for review)

Special Programs

- Bilingual resource room or classroom
- Reading Assistance (Chapter One, Title One or Tutoring)
- Migrant Child Education Program
- Indian Education
- Other: _____

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McKinney-Vento Eligibility Questionnaire

Name of School: Country Gardens Charter School

Name of Student: _____
Last *First* *Middle*

Male ___ Female ___

Birth Date: ___/___/___ Age: _____ Social Security #: _____
(or student identification number)

This questionnaire is intended to address the McKinney-Vento Act 42 U.S.C. 11435. The answers to this residency information help determine the services the student may be eligible to receive.

1. Is your current address a temporary living arrangement? Yes ___ No ___
2. Is this temporary living arrangement due to loss of housing or economic hardship? Yes ___ No ___
3. If you answered YES to the above questions, please complete the remainder of this form.
4. If you answered NO, you may stop here.

Where is the student presently living (Check the one that applies.)

- In a motel
- In a shelter
- With more than one family in a house or apartment
- Moving from place to place
- In a place not designed for ordinary sleeping accommodations (ex. car, park, campsite)

Name of Parent/Legal Guardian: _____

Address: _____ Zip: _____ Phone: _____

Signature of Parent/Guardian: _____ Date: _____

Liaison: Mrs. Gerber

Fax: (602) 237-3892

McKinney-Vento Liaison Signature

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Rights of Homeless Students

The school shall provide an educational environment that treats all students with dignity and respect. Every homeless student shall have access to the same free and appropriate educational opportunities as students who are not homeless. Students will not be stigmatized or segregated on the basis of their status of homeless. The commitment to the educational rights of homeless children, youth and unaccompanied youth, applies to all services and programs, and activities provided are made available to homeless students.

A student may be considered eligible for services as a “Homeless Child or Youth” under the McKinney – Vento Homeless Assistance Act if he or she is presently living:

- In a shelter, temporary shared housing, or transitional living program
- In a motel/hotel, campground, or similar situation due to lack of alternatives
- At a bus station, park, car, or abandoned building
- In a temporary or transitional foster care placement

According to the McKinney-Vento Homeless Act, eligible students have rights to:

- Immediate enrollment: Documentation and immunization records cannot serve as a barrier to the enrollment in school.

School selection: McKinney-Vento eligible students have a right to select from the following schools:

- The school he/she attended when permanently housed (school of origin)
- The school in which he/she was last enrolled (school of origin)
- The school in attendance area in which the student currently resides (school of residency)

Remain enrolled in his/her selected school for the duration of the homelessness, or until academic year upon which they are permanently housed.

Participate in programs for which they are eligible, and which the CGCS has available on campus, including Title I and other federal and state programs.

Transportation services: A McKinney-Vento eligible students attending his/her school of origin has a right to transportation to and from the school of origin.

Dispute resolution: If you disagree with school officials about enrollment, transportation, or fair treatment of a homeless child, youth, you may file a complaint with the school district. The school district must respond and attempt to resolve it quickly. During the dispute, the student must be immediately enrolled in the school and provided transportation until the matter is resolved. The homeless liaison will assist you in making decisions, providing notice of any appeal process and filling out dispute forms.

For more information, refer to <https://www.ade.az.gov/asd/homeless/> or contact either,

Homeless Liaison
Country Gardens Charter School
6313 West Southern Avenue
Laveen, Arizona 85339
(602)237-3741

Arizona Department of Education
Frank Migali, Homeless Education Coordinator
1535 West Jefferson Street
Phoenix, Arizona 85007
(602)542-4963

Parent/Guardian Signature _____ Date _____

Revised 05/01/2014

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State of Arizona
Department of Education
Office of English Language Acquisition Services

**Primary Home Language Other Than English (PHLOTE)
Home Language Survey**
(Effective April 4, 2011)

These questions are in compliance with Arizona Administrative Code, R7-2-306(B)(1), (2)(a-c).

Responses to these statements will be used to determine whether the student will be assessed for English Language Proficiency.

1. What is the primary language used in the home regardless of the language spoken by the student? _____
2. What is the language most often spoken by the student? _____
3. What is the language that the student first acquired? _____

Student Name _____ Student ID _____

Date of Birth _____ SAIS ID _____

Parent/Guardian Signature _____ Date _____

District or Charter _____

School _____

Please provide a copy of the Home Language Survey to the ELL Coordinator/Main Contact on site.

In SAIS, please indicate the student's home or primary language.

1535 West Jefferson Street, Phoenix, Arizona 85007 • 602-542-0753 • www.azed.gov/oelas

Revised 05/01/2014



Estado de Arizona
Departamento de Educación
Servicios de Aprendizaje del Inglés

Idioma Principal en el Hogar excluyendo el inglés (PHLOTE)
Encuesta sobre el Idioma en el Hogar
(Efectivo el 4 de abril de 2011)

Preguntas en conformidad con R7-2-306(B)(1), (2)(a-c) del Reglamento de la Junta Directiva.

Las respuestas que proporcione a las preguntas siguientes serán usadas para determinar si se evaluará la competencia en el idioma inglés de su hijo(a).

1. ¿Cuál idioma se habla principalmente en su hogar sin considerar el idioma que habla el estudiante? _____
2. ¿Cuál idioma habla el estudiante con mayor frecuencia? _____
3. ¿Cuál fue el primer idioma que aprendió el estudiante? _____

Nombre del estudiante _____ Núm. de identificación _____

Fecha de nacimiento _____ Núm. de SAIS _____

Firma del padre o tutor _____ Fecha _____

Distrito o Charter _____

Escuela _____

Please provide a copy of the Home Language Survey to the ELL Coordinator/Main Contact on site.

In SAIS, please indicate the student's home or primary language.

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Home Language Questionnaire

1. What is the primary language used in the home regardless of the language spoken by the student? _____
2. ¿Cuál idioma se habla principalmente en su hogar sin considerar el idioma que habla el estudiante? _____
3. What is the language most often spoken by the student? _____
4. ¿Cuál idioma habla el estudiante con mayor frecuencia? _____
5. What is the language that the student first acquired? _____
6. ¿Cuál fue el primer idioma que aprendió el estudiante? _____

Date/ Fecha: _____

Student Name/ Nombre del estudiante _____

Date of Birth/ Fecha de nacimiento _____

Parent/Guardian Signature/ Firma del padre o tutor _____

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PERMISSION FOR RELEASE OF STUDENT RECORDS

_____, _____
(Student Name) (Date of Birth)
Student Said Number: _____, Student ID: _____

Who enrolled in grade: _____ at Country Gardens Charter School on: _____

The parent or guardian who has signed below has been informed of this transfer request and grants permission for the below mentioned information to be sent. If this student is a special education student, please forward such records as well.

Please include the following information:

- AIMS/Stanford 10/AIMS Student Report Information/State Testing
- Birth Certificate
- Official Transcript (High School)
- Certificate of Promotion (for 1st and 9th grade students)
- Test Scores
- Official Withdrawal Form
- Grades to date of withdrawal
- Course Description/Catalog of Courses
- Immunization Records/ Health Records
- Attendance/Discipline Records
- AZELLA** Scores
- Special Education Records, including IEP, Psychological Reports, etc.**

Parent/Guardian must complete:

List the name, address and phone numbers of the last three schools the student attended with the most current school first.

1. _____
School Name City State Zip Phone

2. _____
School Name City State Zip Phone

3. _____
School Name City State Zip Phone

I give permission to (the above mentioned schools) to release the above stated records to:

Attn: School Registrar
Country Gardens Charter School
6313 W Southern Ave, Laveen, AZ 85339
P: (602)237-3741 FAX: (602)237-3892

Signature of Parent/Guardian: _____ Date: _____

*State law 815-828 Paragraph F- NO SCHOOL SHALL WITHHOLD RECORDS DUE TO FINANCIAL DEBTS.

*New Federal Law 99.31- No parent or signature required for educational records to be sent to another educational agency.

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Medical Treatment Authorization

In the event of a medical emergency, we will attempt to contact the primary guardian first, and then the secondary guardian, both listed on the enrollment form. In some circumstances, it may be necessary to seek medical treatment before they can be reached. Your permission is needed for your child to receive emergency treatment should a medical emergency occur at school. Please complete the following emergency medical and insurance information.

- Yes.** I give permission for my child to receive emergency medical treatment by an authorized pre-hospital Personnel and members of the hospital staff, as may in their professional judgment be necessary or in the best interest of my child. I hereby acknowledge that I am responsible for all reasonable charges in connection with care and treatment rendering during this period.

Hospital Preference: _____ Medical Insurance: _____

Carrier: _____ Policy #: _____

Family Physician: _____ Phone #: _____

Please use this space to explain any special procedures or requests: _____

- No.** I do not give permission for my child to receive emergency medical treatment.

Emergency Contact Names and Numbers (other than those listed above) and a second emergency Contact and number in case the Primary and Secondary guardians are unavailable.

1. _____

2. _____

Please list any existing medical problems: _____

Please list any known allergies: _____

The office staff has some over the counter medication that can be given to students with common ailments. They cannot and will not distribute any more than the recommended dosage listed on packages.

- Yes.** I give permission for my child to receive over the counter pain reliever from the school office staff (i.e. non-aspirin pain reliever, aspirin, anti-acids, cold and flu relief).
- No.** I do not give permission for my child to receive over the counter pain reliever.
I understand that if my student needs medication, prescription or anything other than the recommended dosage for over the counter medication, the following stipulations must be met:
 - Whether a prescription drug or an over-the-counter drug, the medication must come in the original container or any prescription drug.
 - The parent must provide signed and written directions to the school regarding medication to be administered.
 - All medications shall be kept in the school office. When necessary, provisions may be made for students to carry asthma inhalers when accompanied by a doctor's note.

Parent/Guardian Signature: _____ Date: _____

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Emergency Contact Information

Attention Parents/Guardians: Only the individuals listed below will be allowed to pick up your child from school. Under no circumstances will your child be released to anyone not listed on this form. If you forget to list someone, they will not be allowed to take your child from Country Gardens. We will not take a written note or phone approval. This is for the safety of our students.

The following individuals may pick up my child (ren) from school:

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

The following individuals will not be allowed to pick up my child (ren) under any circumstances. If this information changes, I will notify the school in writing. I understand that **NO** phone approval will be accepted.

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Please list any additional phone numbers that we may use to contact someone in case of an emergency, after being unable to contact the Parents/Guardians.

Name; _____ Phone: _____

Name; _____ Phone: _____

Name; _____ Phone: _____

Name; _____ Phone: _____

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Transportation Department

School Bus Rules, Guidelines and Procedures

Purpose

We as a charter school have the desire to transport students to and from school safely, efficiently and dependably. Country Gardens Charter School offers transportation service for all grades: Kindergarten to 12th grade. It is our goal to provide a safe and efficient service. To accomplish this goal there are responsibilities and rules for each member involved in the transportation system, staff, students and parents. We want parents to become familiar and discuss the rules and procedures with their child.

Students must conduct themselves in a manner consistent with established and appropriate standards of classroom behavior and dress while involved with school transportation services. Students riding special activity buses are under the supervision of the teachers and the bus driver. Failure to follow bus rules at bus stops, on buses, or in the process of boarding or debarking from a bus may result in the denial of bus riding privileges or other discipline infractions, that may include suspension to expulsion.

IT IS A PRIVILEGE TO RIDE THE SCHOOL BUS. BY LAW, WE AS A CHARTER SCHOOL DO NOT HAVE TO PROVIDE ANY MEANS OF TRANSPORTATION TO THE STUDENT.

School Bus Discipline

Your child's school bus is an extension of the school. It is important for students to follow the rules on the bus as they would in the classroom. Well-behaved riders allow the driver to focus on driving, not discipline.

Bus riders are under the authority of the school administrator, transportation director and the bus driver, and shall observe established and appropriate standards of classroom behavior and dress. Video cameras are used to monitor behavior on buses.

Bus-riding privileges may be denied to a student who violates the rules of conduct.

Students who damage school property may be suspended or expelled from school. Under Arizona law, parents or guardians may be charged \$150.00 for the cost of the damage done to the school property by their children.

Riding the bus is a privilege – not a right. Inappropriate conduct at bus stops, on buses or in the process of boarding or disembarking from a bus may result in the denial of bus-riding privileges. When school bus rules are violated, the following will occur:

First Infraction – A verbal warning will be given to the student by the bus driver and the child's parents will be called to inform of his actions. The student may be denied bus-riding privileges from all buses for a minimum of one week.

Second Infraction – The second infraction will be documented in writing and may result in the denial of bus riding privileges from all buses for a minimum of two weeks.

Third Infraction – The third infraction documented in writing may result in the denial of bus riding privileges from all buses for a minimum of three weeks.

Fourth Infraction – The fourth infraction documented in writing may result in the denial of bus riding privileges from all buses for the rest of the school year.

Serious Infractions – If an infraction is deemed serious enough, the student may be denied bus riding privileges from all buses for an entire school year. A student can also be suspended and/or lose the bus service without prior warning due to the severity of the incident, by a direct referral from the bus driver or by a direct decision of the transportation director or an administrator.

Revised 05/01/2014

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BUS RULES

Students may be given temporary or permanent seating assignment according to the bus driver's decision.

Items that are banned from the bus include tobacco; alcoholic beverages; illegal, dangerous and other non-prescribed drugs; weapons; explosive devices and harmful chemicals, knives of any kind include pocket knives, electronic devices that include CELL PHONES, IPODS and CD PLAYERS. Any electronics devices will be confiscated and not returned to the student.

Insects, reptiles and other animals are also prohibited by State of Arizona, Minimum Standards for School Bus Drivers.

Waiting, Boarding and Leaving the Bus

- Walk to the bus stop with a parent or in groups of two or more.
- Be at the stop 10 minutes before the bus is scheduled to arrive.
- Stay out of the street and away from traffic.
- Respect property in the neighborhood.
- Be kind and courteous to others.
- Form one line before the bus comes to a stop.
- Let the bus come to a complete stop before boarding.
- Enter the bus one person at a time.
- Board quickly without crowding or pushing.
- Use the handrail and do not run on the steps.
- Go directly to a seat and sit upright facing the front.
- Stay seated until the bus comes to a complete stop.
- Do not push or crowd others.

Crossing the Road

- Cross the street only when the driver has indicated the way is safe.
 - Walk 10 feet in front of the bus so the driver can see you.
 - Never cross behind the bus.
 - Keep looking to the right and left as you walk.
- At an intersection, look in all directions.
- Do not cross the street at an angle.
- Walk quickly across the road, but do not run.

Riding the Bus

- Be courteous and obey the driver's instructions.
- Keep the aisles clear and remain seated until your stop.
- If seats are assigned, sit in your assigned seat.
- Keep your hands, arms, feet, legs and head away from others and inside the bus at all times.
- Talk quietly. Do not yell, use vulgar or abusive language.
- Do not throw anything inside the bus or from the bus.
- Eating is not permitted on the bus.
- Water and Gatorade must be store bought and be in sealed container from the store and may be filled up with water for the return trip home.
- No chewing of gum
- Students must be in school uniform on the bus at all times
- NO ELECTRONIC DEVICES ARE ALLOWED IN THE BUS, CELL PHONES MUST REMAIN OFF UNTIL THE STUDENTS GET OFF THE BUS.

THE ONLY REASONS FOR RETURNING A BUS OR A STUDENT BACK TO SCHOOL IS IF THEY HAVE ANY TYPE OF WEAPONS, FIGHTING, DRUGS, AND IF THE PARENT IS NOT AT THE BUS STOP.

Parent Signature: _____ Date: _____

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Student Dress/Uniform Policies

School uniforms are to be worn daily and at all evening functions except for graduations, proms, and themed events with costumes. Due to the nature of our curriculum and its necessity for students to be involved in many outdoor activities, our dress/uniform code is designed to keep students safe and free from injury. We also stress the importance of liking yourself and others naturally and without being “Put on.” Uniform/dress code infractions will result in wearing borrowed “school” clothes/shoes during that school day, being sent home, in-school suspension, loss of privileges, and/or out-of school suspension. Uniform violations may result in students losing bus privileges. The administration needs to focus on school activities involving students, not on the dress code. Please make sure your child leaves home with the proper attire. Students will NOT be allowed to change out of uniforms and into street clothes at school or on the bus. Students need to come to school already in uniform, no street clothes underneath.

1st offense – warning and one day in school suspension

2nd offense – out of school suspension/ and or community service – cleaning buses and campus/Saturday School

- **Shirts:** Only t-shirts and polos with school logo. Shirts purchased for field trips may be worn only by students who attended the trips. Girls need to wear appropriate white/beige undergarments under light colored shirts. Shirts must be long enough that they fall 3” below their waist. Exposing the stomach and back torso are not allowed. PLAIN shirts and polos are not acceptable. Students may not wear another shirt, vest, or pull over sweatshirt that covers the school name. Pull over sweatshirts **with** the school logo or from school trips are allowed. Students **may** wear two shirts as long as the **school shirt is worn on top** and the **shirt underneath is a plain solid t-shirt or another school shirt**. Students must wear jackets that can only be zipped or buttoned and the school shirt showing. **NO VESTS OR SHORT JACKETS ALLOWED!**
- **Pants:** Any **solid** color (black, dark blue, dark green, khaki, dark gray, brown or camouflage). Excluding: white, red, yellow, pink, light blue, light green, orange, **PLAIDS/stripes or prints of any kind!** Jeans, bell bottoms, capris, sweat pants and overalls are allowed. Pants, shorts and capris cannot be of a stretchy material. Pictures/prints/decorations are not allowed on the pants, shorts or capris. Hip huggers, low rise and extremely low rise are not allowed. The stomach and belly button are to be covered at all times. Pants must have a waist band. Both straps on overalls are to be fastened appropriately. Pants are not to be tight; they should hang slightly not cling to the body. **Students may not wear ripped jeans of any kind. Pants must be hemmed!** Pants cannot be more than ONE size larger than would normally fit the person. Belts are required for boys if pants are hanging too low around the waist, **NO sagging or baggy pants allowed. NO underwear is to be exposed at any time!** No Logo’s or peek – a – boo pants. Normal wear is allowed, yet no excessive tears or unhemmed legs will be allowed.
- **Shorts:** Shorts are allowed, yet need to **go to the knee** and follow the same rules as pants.
- **Skirts:** NOT ALLOWED. Skorts or culottes are allowed and follow the same rules as pants/shorts.
- **Undergarments:** ALL STUDENTS WILL WEAR UNDERWEAR. NO THONGS, G-STRINGS, SEE – THROUGH MATERIAL, OR TEDDIES. Girls developed enough to wear a bra are required to do so.

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Student Dress/Uniform Policies

Shoes: Only SOLID black, brown or gray shoes will be allowed. These MUST BE entirely black, brown or gray. The trim and shoelaces may be of any color.

- **NO WHITE SHOES WILL BE ALLOWED!**
- **SOLID BLACK, BROWN OR GRAY SHOES ONLY.**
- (Students will also need boots with a heel for horseback riding in 5-12 grades.) All shoes with laces must be tied to a snug fit and not to be loose at the top. NO EXCEPTIONS! Students not wearing the appropriate shoes appropriately will be given consequences that will lead to suspension.
- **Socks:** Socks need to be worn with shoes. No net stockings allowed.
- **Jewelry:** No body piercing except ears. One pair of earrings on the lower ear lobes only. (No Gauges) Necklaces, rings and bracelets are allowed, 2 of each ONLY. These must be small in nature. (No license plates, etc). No offensive, drug, alcohol, tobacco, sex, gang, or cult related symbols allowed. No cult jewelry allowed. NO dog collars and/or spiked collars. Grades 7-12 are allowed two pairs of stud earrings. **Only stud earrings are allowed.** Violations will be confiscated and NOT returned until the end of the year.
- **Skin Adornment:** No TATTOOS (real or fake) or any other skin adornments. If you already have a tattoo, it must be covered at all times. 9-12 graders may wear make-up, yet must be kept light and conservative. No make-up is allowed in K-8 grades. Students will receive consequences for this offense.
- **No body piercing anywhere on the body, except for ears, students violating this policy will be automatically suspended on the first offense.**
- Wallets and small purses are allowed. They must be no larger than 8X 10. **NO CHAINS!**
- **Hair:** Hair must be clean and styled conservatively. (No grunge look or dreadlocks. Haircuts must be conservative and “normal in nature”. No Mohawks or odd shaved styles. If you are not sure if a hair cut will be acceptable, ask before you cut it.) **Weaves are allowed but not overly large and must be natural color of the persons hair- NOT COLORED OR STREAKED, ETC. Hair coloring or bleaching is only allowed in high school and must be of natural colors. All other grades k-8 must leave their hair its natural color. No bleaching, dying, streaked, striped or frosting. Students violating this will be suspended on the first offense. DO NOT come to school the first day with hair colored or bleached, you will not be allowed to enter your classroom!**
- **Hats:** Hats are allowed, yet must be worn with the brim in front. No offensive, drug, alcohol, tobacco, sex, or gang related symbols will be allowed. No bandanas, hair nets, or pantyhose style caps. A hat will be taken and returned only 3 times. On the 4th time the hat will NOT be returned. Hats are not to be worn in the classroom.
- **Nails:** These must be kept natural and not excessively long or pointed. **Nail polish must be in pastel colors only, NO BLACK or PURPLE. Fake/artificial nails of any type are NOT ALLOWED in any grade. Students violating this will be suspended the first offense and nails must be removed before coming back to school.**

Students are not allowed to write on school shirts, themselves or school clothing.

Students are not to write on any clothing article or themselves on the last day of school as a farewell.

Parent Signature: _____

Date: _____

Revised 05/01/2014

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Electronic Device Policies

Electronic devices include, but are not limited to, CD players, DVD players, PDA's, beepers, pagers, electronic games, digital cameras, blackberries, I-Pads, I-Pods and cellular phones. **These are not allowed on campus.** Electronic devices should be left at home. Electronic devices that are brought to school are not to be used during school hours. The School is not responsible for loss of or damage to a student's electronic device. Electronic devices that interfere with learning will be confiscated and not returned.

Cell phones are not to be in student's possession on campus. Students must check in their cell phones with the office daily. They are not to be used on campus at any time or the bus for ANY reason and will be confiscated and not returned. NO EXCEPTIONS!

Random checks for electronic devices may take place and electronic devices will not be returned if students have these in their possession. Students will be suspended for their possession of electronic devices.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

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Student Suspension, Expulsion Procedures (A.R.S. 15-840 - 15-843)

Country Gardens Zero Tolerance Policy

Drugs, weapons, tobacco, alcohol: Possession, selling, or use of drugs or drug paraphernalia on campus is grounds for immediate, suspension, expulsion, and criminal prosecution. Possession of weapons, or any dangerous items of any kind, are not permitted on campus and will result in suspension or expulsion, and criminal prosecution. Possession of tobacco products on campus is illegal and will result in school consequences and notification to the authorities. Possession of alcohol products on campus is illegal and will result in suspension or expulsion, and criminal prosecution.

Students will be Out of School Suspended for the following offenses:

- 1. Possession of weapons, tobacco, drugs, and alcohol.**
- 2. Any vandalism to school property.**
- 3. Any body piercing anywhere on the body except the ears.**
- 4. Any coloring, bleaching, tinting of hair for students in grades K-8.**
- 5. Any student wearing fake/artificial nails.**
- 6. Make up for students in grades K-8.**
- 7. Any student harming or attempting to harm any animal on campus.**
- 8. Ditching/truancy at school/class.**
- 9. Out of school uniform. (Students must wear school shirt daily and solid black/brown/gray shoes.)**
- 10. Harassment toward other students.**
- 11. Peer mediation with same student after two or more times.**
- 12. Continued classroom disruption.**
- 13. Defiance and or profanity toward authority.**
- 14. Threats to others or school.**
- 15. Fighting repeatedly.**
- 16. Possession of electronic devices. Use of electronic devices on bus or school grounds.**
- 17. Continued bus behavior issues.**
- 18. Theft of any kind to another student or school property.**

Under Arizona law (A.R.S. 15-840), "suspension" means the temporary withdrawal of the privilege of attending a school for a specified period of time; "expulsion" means the permanent withdrawal of the privilege of attending a school unless the governing board reinstates the privilege of attending school.

We have a very strict, progressive, out of school suspension policy. Students begin with 3 day suspension, 6 day and then 10 days, as well as an alternative out of school option. Parents will be informed of the 10 day suspension mark either by phone or by mail and they will have to decide if they want to withdraw their child or chance the possibility of expulsion for any further rule infractions. In the state of Arizona once a student has been expelled, no public school is required to accept them. This is a yearly progression and at the start of the new year their discipline slate is wiped clean annually. Our ultimate goal is to assist the students to learn appropriate and acceptable behavior instead of inappropriate behavior. We do not want to expel any student. We have been very successful with this policy and students who really want to go to our school and reap the benefits of all its great programs and nurturing environment will make the commitment to be the best they can be and make good choices.

The School will meet the requirements of Section 504 of the Rehabilitation Act, the IDEA and State laws relating to students with disabilities. Parents may obtain a copy of these procedures by contacting the Principal.

Signature of Parent/Guardian _____ Date _____

Country Gardens Charter School

6313 W. Southern Ave.
Laveen, AZ 85339

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Phone: (602) 237-3741
Fax: (602) 237-3892

Notification for Student-Users of the Country Gardens Electronic Information Services (EIS) and Parents/Guardians

Technology resources, including the Internet can be a tremendous learning tool, bringing resources into the classroom never before possible. However, the Internet and the Country Gardens District Electronic Information Services (EIS) are only of value in the learning environment when they are used appropriately. Please read the following information.

Note to Student Users

1. Internet use by students is subject to compliance with school district policies, which are available for review on request.
2. The Country Gardens Electronic Information Services (EIS) is offered on an “as is” basis and the district will not be held liable relative to:
 - a) The security of information stored on school district diskettes, hard drives or servers,
 - b) The security nor accuracy of information retrieved through school district computers, networks or on-line resources;
 - c) Personal property used to access school district computers, networks, or on-line resources;
 - d) Unauthorized financial obligation resulting from the use of the school district EIS.
3. Users should not expect privacy in the contents of personal files on the school district system.
4. COUNTRY GARDENS employ technical means and filtering software to limit student Internet access; however, these limits do not provide a foolproof means of enforcing the provisions of this acceptable use policy nor will they necessarily filter out all objectionable web content.
5. Goods and services can be purchased over the Internet and could result in unwanted financial obligations. Any financial obligation incurred through the Internet is the sole responsibility of the student-user and/or the student’s parents.
6. Violation of the school district’s policies regarding acceptable use of the EIS may result in access privileges being revoked and school disciplinary action may be taken.
7. All provisions of the school district’s policies regarding acceptable use of the EIS are subordinate to local, state and federal laws.

*****Note*****

Any student defaming, demeaning, bullying, slandering or libeling any staff member, other student and or their family members through the internet, cell phones or any other electronic device will be suspended and may be prosecuted

Notes to Parents/Guardians

1. COUNTRY GARDENS teachers are expected to incorporate the Internet into student learning activities when appropriate. Parents may request alternative activities not requiring Internet access.
2. The EIS User Agreement must be signed by the student/parent/guardian and a supervising teacher prior to the student using the district’s EIS.
3. The Country Gardens Board policies regarding acceptable use the EIS and the Internet are available for parental review upon request.

Students may present a complaint or grievance regarding the following alleged acts of misconduct by others:

- a) Violation of the student’s constitutional rights.
- b) Denial of an equal opportunity to participate in any program or activity for which the student qualifies.

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- c) Discriminatory treatment on the basis of race, color, religion, sex, age, national origin, or disability.
- d) Harassment of the student by another person.
- e) Concern for the student's personal safety.

Provided that:

- The topic is not the subject of disciplinary or other proceedings under other School policies and regulations; and
- The procedure shall not apply to any matter for which the method of review is prescribed by law, or the Governing Board is without authority to set.

The guidelines to be followed are:

- The student should submit the complaint/grievance within 30 calendar days of the time the student knew or should have known the facts supporting the complaint/grievance.
- The student should submit the complaint/grievance to the Principal, but may submit it to another professional staff member (e.g., Assistant Principal, counselor, school psychologist, and teacher).
- The person receiving the complaint will gather information for the complaint form.
- Complaints/grievances should be reported on forms developed for this purpose. *Forms are available in the school office or School office.*
- The person receiving the complaint shall preserve the confidentiality of the subject, disclosing it only to those with a need to know or as required by law.

Any questions concerning whether the complaint/grievance falls within this Policy shall be referred to the Director. Students may file a complaint/grievance on their own behalf or a parent may file a complaint/grievance on behalf of his/her child. A complaint/grievance may be withdrawn at any time. Once withdrawn, the process will not typically be reopened if the resubmission occurs more than thirty (30) calendar days from the date of the occurrence of the alleged incident.

The School prohibits retaliation of any kind against any student or parent who submits a complaint/grievance pursuant this Policy, or against any student or parent who testifies assists or participates in any manner in an investigation relating to a complaint or grievance. Such retaliatory conduct provides a basis for the filing of a separate complaint.

Electronic Information System (EIS) User Agreement

Student Agreement: I have read and understand the Country Gardens **Notification for Student-User and Parents/Guardians** and agree to abide by it. I further understand that any violation of the policy is unethical and may constitute a violation of law. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

Parent/Guardian Agreement: As a parent of this student, I have read the Country Gardens **Notification for Student Users and Parents/Guardians** document. I understand that Internet access is designed and intended for educational purposes. However, I also recognize it is impossible for the school district to restrict access to all controversial materials and I will not hold the school district or its employees or agents responsible for materials acquired on the Internet. I hereby give permission for my child to use the Country Gardens EIS and certify that the information contained on this form is correct.

Supervising Teacher Agreement: I have read the Country Gardens **Notification for Student-Users and Parents/Guardians** document and agree to promote these guidelines with the student. Because the student may choose to violate acceptable uses I cannot be held responsible for the student use of the Internet. As the supervising teacher, I do agree to instruct the student on acceptable use of the Internet, computer hardware, and proper network etiquette.

Student Dress/Uniform Policies and Student Suspension, Expulsion Procedures (A.R.S. 15-840 - 15-843): I have read and understand the dress code/uniform polices and student suspension and expulsion procedures.

Student's Name (Please print) _____ Date _____

Signature of Parent/Guardian _____ Date _____

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K-4 Animal Science / Horsemanship Permission Slip

On occasion students in grades K-4 will have the opportunity to ride the horses and/or carriages at Country Gardens Charter School. On these occasions, the student will be led or driven around by a responsible person, while supervised by the program instructors. Students will be instructed in safety and will be required to follow safety rules while near the animals. Those students displaying inappropriate behavior will be asked to leave or return to their regular class, and may be prohibited from further participation.

For safety reasons, we **REQUIRE** that students wear long pants while participating in the horsemanship program. Students not wearing long pants will not be permitted to participate and this will be reflected in their grade. **SCHOOL DRESS CODE IS STRICTLY ENFORCED.** We also **RECOMMEND** that students wear shoes with at least one inch heels for safety; for example, cowboy or hiking boots.

WARNING: Under Arizona State Law, a signed release acknowledges that the person is aware of the inherent risks associated with equine activities; is willing and able to accept full responsibilities for his/her own safety and welfare; and release the equine owner or agent from liability, unless the equine owner is grossly negligent or commits willful, wanton or intentional acts or omissions.

In order for your student to participate in these special opportunities, a signed release must be on file with the front office. Please sign and complete the following information.

I give my child _____, permission to participate in the horsemanship program at Country Gardens Charter School. We understand the information contained in this release, and the student agrees to abide by all of the program's rules and regulations.

Student Signature _____ Grade _____

Parent/Guardian Printed Name _____

Parent/Guardian Signature _____ Date _____

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5-12 Grades Horsemanship Permission Slip

This program is one of the benefits for students attending Country Gardens Charter School and is primarily offered to students in grades 5-12. The program is composed of two different levels, beginning and advanced. Students will be instructed in safety and will be required to follow safety rules while near the animals. Those students displaying inappropriate behavior will be asked to return to their regular class, and may be prohibited from further program participation.

The beginning students will be instructed in basic riding techniques as well as proper care and handling of horses. Students will ride the horses and/or carriages on campus.

The advanced students will learn advanced riding skills, and may participate in many other events which may include: supervised trail rides off campus, parades, overnight camping trips, and work with draft animals through pulling and driving teams.

Students in grades 5-8 will have the opportunity to participate in this program on a weekly basis (weather permitting) for approximately 30-45 minutes. There will be some written work for this class; all work and participation will count towards the student's regular science grade. There may be some after school opportunities available for more advanced students.

Students in grades 9-12 will participate in the program for approximately 4-6 hours per week (weather permitting) and will earn a letter grade attached to one credit per year counting toward high school graduation requirements (physical education and/or science). High school students will be required to complete written work, homework, and participate in a minimum number of after school events each semester.

For safety reasons, we **REQUIRE** that students wear long pants while participating in the horsemanship program. Students not wearing long pants will not be permitted to participate and this will be reflected in their grade. **SCHOOL DRESS CODE IS STRICTLY ENFORCED.** We also **RECOMMEND** that students wear shoes with at least one inch heels for safety, for example, cowboy or hiking boots.

WARNING: Under Arizona State Law, a signed release acknowledges that the person is aware of the inherent risks associated with equine activities; is willing and able to accept full responsibilities for his/her own safety and welfare; and release the equine owner or agent from liability, unless the equine owner is grossly negligent or commits willful, wanton or intentional acts or omissions.

In order for your student to participate in these special opportunities, a signed release must be on file with the front office. Please sign and complete the following information.

I give my child _____, permission to participate in the horsemanship program at Country Gardens Charter School. We understand the information contained in this release, and the student agrees to abide by all of the program's rules and regulations.

Student Signature _____ Grade _____

Parent/Guardian Printed Name _____

Parent/Guardian Signature _____ Date _____

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K-12 Grades Botany, Zoology Lab and Feeding Permission Slip

These programs are some of the benefits for students attending Country Gardens Charter School and are offered to all students in grades K-12. Students will be instructed in safety and will be required to follow safety rules while near the animals or while using program equipment. Those students displaying inappropriate behavior will be asked to return to their regular class, and may be prohibited from further program participation.

Students will have the opportunity to participate in these programs on a weekly basis (weather permitting) for approximately 30-45 minutes each.

Botany will include some class and written work, and may include some work in the school greenhouse(s) and/or class gardens; all work and participation will count towards the student's regular science grade. Students will be supervised by the Botany Instructor and/or Teaching Assistants.

Zoology lab will include some class and written work, and may include some work in the zoology lab and/or on outdoor animal habitats; all work and participation will count towards the student's regular science grade. Students may be handling some of the lab animals, and will be supervised by the Zoology Lab Instructor and/or Teaching Assistants.

Animal Feeding will include written work, and some work in the farm animal habitats, including cleaning and maintenance of the animal pens and corrals; all work and participation will count towards the student's regular science grade. Students may be handling some of the farm animals, and will be supervised by the Feeding Program Instructor and/or Teaching Assistants.

WARNING: Students may be handling live animals in supervised settings. Even with safety precautions in place, live animals are unpredictable, and injury to the student may occur. This signed release acknowledges that the person is aware of the inherent risks associated with these activities; is willing and able to accept full responsibilities for his/her own safety and welfare; and releases the owner or agent from liability, unless the owner or agent is grossly negligent or commits willful, wanton or intentional acts or omissions.

In order for your student to participate in these special opportunities, a signed release must be on file with the front office. Please sign and complete the following information:

I give my student, _____, permission to participate in the botany, zoology lab and feeding programs at Country Gardens Charter School. We understand the information contained in this release, and the student agrees to abide by all the programs' rules and regulations.

Student Signature _____ Grade _____

Parent/Guardian Printed Name _____

Parent/Guardian Signature _____ Date _____

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Acknowledgement of Receipt for Off Campus Activities, Release News Information, and Permission to use Artwork

Please check the items that you would like to allow your child to participate in:

○ **Permission to Participate in Off Campus Activities**

I give permission for my child to participate in school sponsored events during the school year. The school will take all reasonable precautions to insure against the possibility of accidents. I understand the school or the teacher in charge is not liable for accidents occurring to students either on school premises or while on school sponsored events as part of the school's activities. Information concerning a specific sponsored school event, such as date, time of departure, destination, cost and means of transportation will be sent to the parent/guardian prior to each school sponsored event.

○ **Permission to Release News Information**

There may be times during the school year when the school, Country Gardens Charter School news media or others wish to photograph or videotape your child at school for use in print, video or internet or other communications. I give my permission to the school to provide information concerning school activities with my child to the general news media. I also give permission for my child's name, portrait, picture or voice to be used for display or in promotional material in a variety of mediums.

○ **Permission to Use Artwork**

There may be times during the school year when the school, Country Gardens Charter School, news media or others wish to use artwork created by our student at the school for use in print, video Internet or other communications. I give my permission to use artwork created by my child for promotional purposes in a variety of mediums.

Student's Name (Please print) _____ Date _____

Signature of Parent/Guardian _____ Date _____

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Out of School Suspension Alternative Option (ARS 15-843)

Parents/Guardians will be offered the option to sign up for this discipline option, and it is completely voluntary. At the discretion of the Superintendent, **a parent/guardian may choose to come to school and deliver a swat/spanking to their child in lieu of out of school suspension.** This will be in a controlled environment in the Principal's office and **with two other staff witnesses.** A standard SWAT paddle will be used, the swat will be delivered to the buttocks only, clothes will always remain on the child and not more than 2 swats will be administered at any one session. The discipline will still count towards the Comprehensive Suspension policy in place at Country Gardens, yet will allow parents and the school to communicate to their child in a different manner than the usual out of school suspension.

I understand the Suspension alternative Option (Corporal Punishment) and wish to sign up for this option. I understand that I am not bound in any way to this option and have the right to change my mind at any time. If I decide to withdraw my option, I will do so in writing to the school office. I understand that this option is only giving me/us, the (parents/guardians), the OPTION of choosing to deliver corporal punishment to our child on the school campus. **None of the staff at Country Gardens School will be involved in this option except to witness the action of the parents and document the data.**

Parent/Guardian Signature _____ Date _____

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Arizona Department of Education Arizona Residency Documentation Form

Student's Name _____

School Country Gardens Charter School

School District or Charter Holder Country Gardens Charter School

Parent/Legal Guardian _____

As the Parent/Legal Guardian of the Student, I attest that I am a resident of the State of Arizona and submit in support of this attestation a copy of the following document that displays my name and residential address or physical description of the property where the student resides:

- Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- Real estate deed or mortgage documents
- Property tax bill
- Residential lease or rental agreement
- Water, electric, gas, cable, or phone bill
- Bank or credit card statement
- W-2 wage statement
- Payroll stub
- Certificate of tribal enrollment or other identification issued by a recognized Indian tribe that contains an Arizona address.
- Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)

- I am currently unable to provide any of the foregoing documents. Therefore, I have provided an original affidavit signed and notarized by an Arizona resident who attests that I have established residence in Arizona with the person signing the affidavit.

Signature of Parent/Legal Guardian

Date

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State of Arizona Affidavit of Shared Residence

I swear or affirm that I am a resident of the State of Arizona and that the persons listed below reside with me at my residence, described as follows:

Persons who reside with me:

Location of my residence:

I submit in support of this attestation a copy of the following document that displays my name and current residence address or physical description of my property:

- Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- Real estate deed or mortgage documents
- Property tax bill
- Residential lease or rental agreement
- Water, electric, gas, cable, or phone bill
- Bank or credit card statement
- W-2 wage statement
- Payroll stub
- Certificate of tribal enrollment or other identification issued by a recognized Indian tribe.
- Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)

Printed Name of Affiant: _____

Signature of Affiant: _____

Acknowledgement

State of Arizona

County of Maricopa

The foregoing was acknowledged before me this ____ day of _____, 20____

Notary Public _____

My Commission Expires: _____

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Departamento de Educación de Arizona Formulario de Documentación de Residencia en Arizona

Nombre del Estudiante _____ Nombre de Escuela Country Gardens Charter School

Distrito Escolar o Escuela Chárter Country Gardens Charter School

Padre/Tutor Legal _____

Como el padre del estudiante o representate legal, doy fe de que soy residente del estado de Arizona y presento como prueba de esta declaración copia del siguiente documento que muestra mi nombre y la dirección residencial o la descripción física de la propiedad donde reside el estudiante:

- Licencia de conducir valida del Estado de Arizona, tarjeta de identificación de Arizona o registro de vehículo
- Escritura inmobiliaria o documentos de hipoteca Recibo de pago de impuestos sobre la propiedad
- Contrato de renta de casa/residencia
- Factura de cuenta sobre el uso de agua, electricidad, gas. Cable de TV, o teléfono
- Factura de tarjeta de crédito o de banco
- Copia de la forma W-2 sobre declaración de ingresos
- Talón del cheque de paga
- Certificado de inscripción u otra identificación emitida por una tribu indígena reconocida que contiene una dirección de Arizona.
- Documentación de una agencia estatal, gobierno federal (Administración de Seguro Social, Administración de Veteranos, Departamento de Seguridad Económica de Arizona) o agencia gubernamental de alguna tribu nativa Norte Americana.

- Actualmente no puedo proporcionar ninguno de los documentos mencionados. Por lo tanto, he proveído una declaración original, firmada y notariada por un residente de Arizona que da fe de que he establecido residencia en Arizona con la persona que firma esta declaración.

Firma del padre/tutor legal

Fecha

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Estado de Arizona Declaración Jurada de Residencia Compartida

Juro o afirmo soy un residente del Estado de Arizona y que las siguientes personas viven conmigo en mi residencia, se describe de las siguiente manera:

Las personas que viven con migo:

Ubicación de me residencia:

Yo presento en apoyo de esta declaración una copia del siguiente documento que muestra mi nombre y dirección de residencia actual o descripción física de mi propiedad.

- Licencia de conducir valida del Estado de Arizona, tarjeta de identificación de Arizona o registro de vehículo
- Escritura inmobiliaria o documentos de hipoteca Recibo de pago de impuestos sobre la propiedad
- Contrato de renta de casa/residencia
- Factura de cuenta sobre el uso de agua, electricidad, gas. Cable de TV, o teléfono
- Factura de tarjeta de crédito o de banco
- Copia de la forma W-2 sobre declaración de ingresos
- Talón del cheque de paga
- Certificado de inscripción u otra identificación emitida por una tribu indígena reconocida que contiene una dirección de Arizona.
- Documentación de una agencia estatal, gobierno federal (Administración de Seguro Social, Administración de Veteranos, Departamento de Seguridad Económica de Arizona) o agencia gubernamental de alguna tribu nativa Norte Americana.
- Actualmente no puedo proporcionar ninguno de los documentos mencionados. Por lo tanto, he proveído una declaración original, firmada y notariada por un residente de Arizona que da fe de que he establecido residencia en Arizona con la persona que firma esta declaración.

Nombre impreso del declarante: _____

Firma del declarante: _____

Acknowledgement

Estado de Arizona
Condado de Maricopa

Lo anterior fue reconocido ante me este ____ día de _____, 20____,

Notario Publico _____

Mi comisión se vence: _____

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Guidelines To Determine Eligible Students

The Arizona Department of Education provides the following FY 2015 Income Guidelines for determining eligibility information for federal funding associated with programs funded under the Elementary and Secondary Education Act, ESEA.

Is your family at or below the current income guidelines based on the attached **ESEA Eligibility Guidelines** schedule?

Indicator 1 Indicator 2 No

Definition of Income: all items such as wages and salaries before any deductions, and other income, such as, self employment, welfare, social security, retirement benefits, unemployment compensation, workers compensation, Aid for Dependent Children, alimony, child support, pensions, insurance or annuity payments, etc.

If your family qualifies, please complete the following information for each child:

<u>Child's Name</u>	<u>Name of School</u>	<u>Grade</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I hereby certify that all of the above information is true and correct.

Parent Signature _____ Date: _____

NOTE: These survey forms should be retained by the school or district and kept on file for a period of 5 years.

Arizona Department of Education Income Eligibility effective July 1, 2014 – June 30, 2015

ADE update as of April 21, 2014

Revised 05/01/2014

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Guía Para Determinar Estudiantes Elegibles

El departamento de Educación le proporciona la siguiente guía para determinar elegibilidad de estudiantes asistiendo esta escuela en el año fiscal 2015. Esta información es importante para determinar si el estudiante es elegible para los programas federales de la ley “Elementary and Second Education Act”, ESEA

¿Considerando la información, en el cuadro izquierdo de abajo, son los ingresos de su familia lo mismo -o- menos que las cantidades indicadas para el tamaño de su familia?

SI Indicator 1 SI Indicator 2 NO

Definición de Ingresos: En esta forma debe de incluir todos sus ingresos debido a salarios, antes de deducciones o impuestos, y otros ingresos recibidos en empleo particular, asistencia pública, asistencia del Seguro Social, beneficios del Seguro de Desempleo, pagos de jubilación, pagos legales de asistencia para sus hijos, ingresos de pensiones y pólizas de seguros, etc.

Si su familia califica, por favor proporcione la siguiente información sobre sus hijos:

<u>Nombre Del Estudiante</u>	<u>Grado Escolar</u>	<u>Edad</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Firma del Padre-o-Guardian _____ Fecha: _____

NOTE: Estas forma debe archivarse en las oficinas del distrito escolar

Arizona Department of Education

Income Eligibility effective July 1, 2014 – June 30, 2015

ADE update as of April 21, 2014

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ESEA Eligibility Guidelines Effective from July 1, 2014 to June 30, 2015

Indicator 1					
Household Size	Yearly	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$15,171	\$1,265	\$633	\$584	\$292
2	\$20,449	\$1,705	\$853	\$787	\$394
3	\$25,727	\$2,144	\$1,072	\$990	\$495
4	\$31,005	\$2,584	\$1,292	\$1,193	\$597
5	\$36,283	\$3,024	\$1,512	\$1,396	\$698
6	\$41,561	\$3,464	\$1,732	\$1,599	\$800
7	\$46,839	\$3,904	\$1,952	\$1,802	\$901
8	\$52,117	\$4,344	\$2,172	\$2,005	\$1,003
For Each Add'l Household Member Add	+ \$5,278	+ \$440	+ \$220	+ \$203	+ \$102

Indicator 2					
Household Size	Yearly	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$21,590	\$1,800	\$900	\$831	\$419
2	\$29,101	\$2,426	\$1,213	\$1,120	\$560
3	\$36,612	\$3,051	\$1,526	\$1,409	\$705
4	\$44,123	\$3,677	\$1,839	\$1,698	\$849
5	\$51,634	\$4,303	\$2,152	\$1,986	\$993
6	\$59,145	\$4,929	\$2,465	\$2,275	\$1,138
7	\$66,656	\$5,555	\$2,778	\$2,564	\$1,282
8	\$74,167	\$6,181	\$3,091	\$2,853	\$1,427
For Each Add'l Household Member Add	+ \$7,511	+ \$626	+ \$313	+ \$289	+ \$145

Arizona Department of Education
ESEA Eligibility Indicator

Arizona Department of Education

Income Eligibility effective July 1, 2014 – June 30, 2015

ADE update as of April 21, 2014

Revised 05/01/2014

Country Gardens Charter School

6313 W. Southern Ave.
Laveen, AZ 85339

2014 -2015

Phone: (602) 237-3741
Fax: (602) 237-3892

Transportation Department

Bus Rider Information Form

All students, returning and new, **MUST** fill out and return this form. New routes will be available at the beginning of the new school year. Parents will be contacted 2 days before the start of school year, with the time and location of stop. By phone or information will be provided in the front office. After school year starts, enrolling student will be notified within 48 hours.

Student Name: _____ Grade: _____ Age: _____

Home Address: _____ City: _____ Zip Code: _____

Parent/Guardian Name: _____

Home Phone: _____ Cell Phone: _____

Emergency Contact: _____

Home Phone: _____ Cell Phone: _____

Current Bus Stop Location: _____

Bus Stop Request/Location

Please list the bus stop of your preference or the major cross streets nearest you in order to incorporate it into our bus route and/or create a stop. Please be very specific for example: *63rd avenue and Southern, on the south end of the street, in front of Country Gardens Charter School.* Please remember our boundaries. Only one bus stop per am & pm will be allowed. Constant changing of stops causes confusion for both the driver and students and will only be initiated for address changes. **There is no door to door service.** Stops are made in the communities/locations where students are living. **Please be at the bus stop 10 minutes prior to posted time.** Drivers will not leave area until posted time.

Requested Bus Stop Location:

1st Choice _____

2nd Choice _____

Major Cross Streets by bus stop:

Will the student be riding the bus every day?

Yes _____ No _____ AM only _____ PM only _____ Both _____