

Country Gardens Charter School

Visitor To School Policy

For the safety of students and staff, all visitors to Country Gardens Charter School during the school day must report to the school office upon arrival and must not proceed beyond the school office without approval of the principal or designee. All persons other than Country Gardens Charter School employees, or school-approved volunteers, and students currently enrolled in the school are visitors who must comply with this rule regarding visits during the school day.

Parents of enrolled students and parents who wish to enroll their children are encouraged to visit, tour and observe classrooms unless a visit, tour or observation threatens the health and safety of students and staff. Those wishing to visit a classroom must contact the principal in advance to arrange a day and time for such visit, which must not conflict with the school schedule.

When visiting a classroom, parents or guardians must realize that the first responsibility of a teacher is to the students, and the teacher may be unable to converse at any length with the visitor. If a conference is desired, arrangements will be made by the teacher for an appointment with the parents or guardians. Classroom visitors must comply with the teacher's requests and instructions.

Visitors to a school after the school day, may visit only to attend an event to which the person is invited or to use facilities, that have been designated by the school for limited public use. All persons other than Country Gardens Charter School employees are visitors who must comply with this rule regarding visits after the school day.

Visitors to a school who violate this or any other policy of Country Gardens Charter School, may be asked to leave the property of the school. Failure to comply with a request to identify oneself, or any other lawful direction of a school official, including a principal, assistant principal, or security personnel, is a violation of school policy and grounds for the school official to direct the person to immediately leave the school property. Failure to obey such lawful instructions may subject the person to arrest and prosecution applicable under law.